

## **Request for an Exception of Established Service Limits within the Adult Autism Waiver (AAW) ODP Announcement 23-018**

### **AUDIENCE:**

Adult Autism Waiver (AAW) Supports Coordination Organizations (SCOs) and Providers

### **PURPOSE:**

To provide updates to the AAW policy and procedures to request an exception of an established service limit and the process for which it will be reviewed. These changes were made based on amendments to the AAW that went into effect January 1, 2023.

### **DISCUSSION:**

The AAW identifies service limits within each service definition. The Office of Developmental Programs (ODP) recognizes that situations may occur that result in a need to request an exception to those established limits. Exceptions to the following service limits will be considered:

- 50 hours per calendar week limitation of the following combination of services:
  - Specialized Skill Development: Community Support
  - Day Habilitation

- Supported Employment (Intensive Job Coaching, Direct and Extended Employment Supports, Direct), and
- Small Group Employment
- Home Modifications greater than \$20,000 per participant over a 10-year consecutive period in the same home beginning with the first use of the Home Modifications service
- Intensive Job Coaching for the same position at the same employment site for more than 18 consecutive months
- Respite greater than 30 times the day unit for respite in a licensed facility per year, with the year starting on the Individual Support Plan (ISP) plan effective date. May be hourly or daily respite or a combination of both
- Assistive Technology lifetime limit of \$10,000

NOTE: The above-listed service limitations are the only AAW service limitations for which an exception may be requested.

Supports Coordinators (SCs) must submit a completed “AAW Request for an Exception of Established Service Limits” form to ODP’s Bureau of Supports for Autism and Special Populations (BSASP) when a participant is requesting an exception to the service limit. SCs should use the “Instructions for Completion of the AAW Request for an Exception of Established Service Limits Form.”

This communication replaces and obsoletes AAW Administrative Notice #BAW16-31.

**CONTACT:**

If you have any questions regarding this process, please contact the appropriate BSASP Regional Office.

**ATTACHMENTS:**

[AAW Request for an Exception of Established Service Limits form](#)

[Instructions for Completion of the AAW Request for an Exception of Established Service Limits form](#)